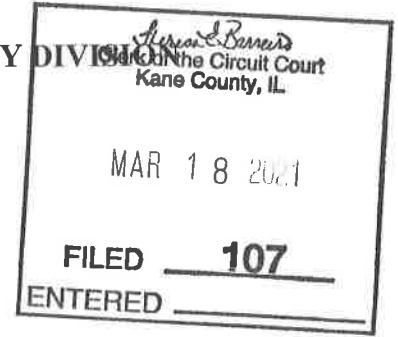


**SIXTEENTH JUDICIAL CIRCUIT**  
**SUPPLEMENTAL ADMINISTRATIVE ORDER – FAMILY DIVISION**

*Effective April 5, 2021*



**IN THE MATTER OF COVID-19** )  
**FAMILY COURT PROCEDURES** )

**WHEREAS**, the Coronavirus pandemic is ongoing and in order to protect the health and safety of the public, Circuit Court judges and Circuit Court employees, and pursuant to the Illinois Supreme Court Rule 21(b) and the Court’s inherent authority; and

**WHEREAS**, the Supreme Court of Illinois entered Order M.R. 30370 on May 20, 2020, authorizing each Circuit Court to return to hearing court matters, whether in person or remotely, according to the schedule to be adopted for each county by the Chief Judge of each Circuit. The Order recommends that Circuit Courts shall continue, to the extent possible, to allow for appropriate social distancing; and

**WHEREAS**, it is in the best interests of all of the above-named parties and individuals to limit the number of people in the Kane County Judicial Center and the Branch Courts to as few as needed to accomplish critical tasks; and

**WHEREAS**, the Presiding Judge of the Family Division and the Chief Judge of the 16<sup>th</sup> Judicial Circuit have determined that additional temporary restrictions are necessary at this time,

**IT IS HEREBY ORDERED** that the following procedures will apply to all cases assigned to the Family Division, until further order of the Court:

1. All REMOTE (Zoom) appearances shall be effectuated through each courtrooms’ Zoom link on KaneCourt.org or Illinois16thjudicialcircuit.org.
2. The below provisions shall apply to all cases and matters scheduled in courtrooms 111, 113, 211, and 217:
  - a. All attorneys and litigants on cases and matters scheduled in the mornings should appear ONLY REMOTELY, unless granted specific leave of court, or court-ordered to appear in person.
  - b. All attorneys and litigants on cases and matters scheduled in the morning *or afternoon* on Fridays should appear ONLY REMOTELY, unless granted specific leave of court, or court-ordered to appear in person.

A true copy of the original of this document is on file in my office  
Attest: 18<sup>TH</sup> March 2021  
*Theresa E. Barreiro*  
Circuit Court Clerk, Kane County, Illinois  
By: *Theresa E. Barreiro*  
Deputy Clerk

- c. Attorneys and litigants on cases and matters scheduled Monday through Thursday in the afternoons should appear REMOTELY, unless the matter has been scheduled by the judge in that courtroom for an in-person trial or hearing.
  - d. Attorneys may still email agreed orders and prove-ups, with all of the required documents including prove-up affidavits, to the judge assigned to the case for review, with notice to all opposing parties. If any party is self-represented, such emails should be addressed to familydivision@16thcircuit.illinoiscourts.gov.
  - e. If self-represented litigants are instructed to email documents or exhibits to the court, they may send them to familydivision@16thcircuit.illinoiscourts.gov, with notice to all opposing parties.
3. The below provisions apply to all cases and matters scheduled in courtroom 101:
- a. All attorneys and litigants on child support and parentage cases scheduled in the mornings or afternoons, with the exception of return dates for Emergency or Plenary Orders of Protection/Stalking No Contact Orders, should appear ONLY REMOTELY, unless granted specific leave of court, or court-ordered to appear in person.
  - b. Normal procedures remain in effect for parties seeking to file an Emergency Petition for Order of Protection/Stalking No Contact Orders. Litigants should report to Courtroom 149 to process their Emergency Petitions.
  - c. Attorneys and litigants on return dates for Emergency or Plenary Orders of Protection/Stalking No Contact Orders may appear IN PERSON without leave of court.
  - d. Parties who have scheduled **DNA testing** should appear IN PERSON at the Kane County Judicial Center on their scheduled court date.

March 18, 2021



Flood, Betsy  
Mar 18 2021 12:02 PM

DocuSign

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Elizabeth Flood , Presiding Judge

Family Division